

Room Hire & Catering Rates

ROOM ONLY (inc. Projector/Television)	CAPACITY		RATE (inc. GST)	
	Theatre Style	"U" Shape	Day (8 hrs)	½ Day (4 hrs)
Appleford/Boronia/ Timber Splitters/Glennifer	30	20	\$150	\$100
Conference Room	N/A	10	\$150	\$100
Garden Room 1 OR 2	45	25	\$260	\$150
Garden Room 1&2	110	90 round tables	\$480	\$280
Interview Room	NA	4 Small Round Table	\$100	\$70
Lounge	60	30	\$320	\$220
Theatre	130	80 round tables	\$620	\$350
Auditorium*	750	400 round tables	\$2750	\$1500
AV Tech Support				\$60/hr (min 2 hr)
Lighting/Multimedia Tech Support				\$60/hr (min 2hr)
1330 Host				\$50/hr (min 2hr)

*Please note that the Auditorium requires an AV Tech to be present when using our system and is charged extra.

Day / Evening Conference Bookings

SAMPLE EVENTS	Per Head (Min. 10)
DAY CONFERENCE PACKAGE	
Room Hire/Morning Tea/Working Lunch/Afternoon Tea/AV/Mints/Water	Starting at \$ 55.00
BUFFET BREAKFAST	
Continental Breakfast Buffet	\$ 25.00
Hot Breakfast Buffet	\$ 30.00
Full Breakfast Buffet	\$ 35.00
MORNING/AFTERNOON TEA	
Coffee Break Selection	\$6.00
SOMETHING SPECIAL	
Cocktail Function (Basic) (Includes soft drink)	From \$ 25.00
BAR PACKAGES	
Soft drink only (first hour plus \$3.00 per hour thereafter)	From \$ 5.50
Alcohol – Standard (First hour plus \$5.00 per hour thereafter) Includes: House Beer, Light Beer, Red and White Wine, Sparkling Wine, Liquor License, RSA Staff Service from Bar	From \$ 18.00